



CABINET (FINANCE) SUB COMMITTEE

***Immediately Following Scrutiny Committee on
WEDNESDAY, 5 DECEMBER 2018***

COUNCIL CHAMBER - PORT TALBOT CIVIC CENTRE

1. Appointment of Chairperson
2. Declarations of Interest
3. Minutes of Previous Meeting held on 24 October, 2018 (*Pages 3 - 4*)
4. Miscellaneous Grant Fund Application (*Pages 5 - 8*)
Report of the Director of Finance and Corporate Services
5. Urgent Items
Any urgent items (whether public or exempt), at the discretion of the Chairperson pursuant to Statutory Instrument 2001 No 2290 (as amended)
6. Access to Meetings
That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 or Part 4 of Schedule 12A to the Local Government Act 1972.
7. Write Off of Council Tax (*Pages 9 - 16*)
Private Report of the Head of Finance
8. Sundry Debtors Write Offs (*Pages 17 - 20*)
Private Report of the Head of Finance

S.Phillips
Chief Executive

Civic Centre
Port Talbot

29 November, 2018

Cabinet Board Members:

Councillors: C.Clement-Williams and D.Jones

Notes:

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise Democratic Services staff.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process). The Chairperson and Vice Chairperson of the relevant Scrutiny Committee will be invited to be present at this meeting.*

EXECUTIVE DECISION RECORD

24 OCTOBER, 2018

CABINET (FINANCE) SUB COMMITTEE

Cabinet Board Members:

Councillors: A.J.Taylor (Chair) and C.Clement-Williams

Officers in Attendance:

H.Jones and N.Headon

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.J. Taylor be appointed as Chairperson.

2. **MINUTES OF PREVIOUS CABINET (FINANCE) SUB COMMITTEE MEETING HELD ON 3 OCTOBER 2018**

Noted by Committee.

3. **MISCELLANEOUS GRANT FUND APPLICATION - NEATH COMMUNITY TENNIS COURTS (NCTC) LTD**

Decision:

That grant assistance be approved to the Neath Community Tennis Courts (NCTC) Ltd, towards the annual lease of Dyfed Road Tennis Courts, Neath in the sum of £600 p.a. for an initial 5 year period.

Reason for Decision:

To provide financial support in respect of the grant application received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

4. **ACCESS TO MEETINGS**

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 or Part 4 of Schedule 12A to the Local Government Act 1972.

5. **WRITE OFF COUNCIL TAX**

Decision:

That the write off amounts of Council Tax as contained within the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

6. **WRITE OFF BUSINESS RATES**

Decision:

That the write off Business Rates as contained within the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET (FINANCE) SUB COMMITTEE

5 DECEMBER 2018

REPORT OF THE DIRECTOR OF FINANCE & CORPORATE SERVICES

Matters for Decision

Wards Affected

All

MISCELLANEOUS GRANT FUND APPLICATION

1. Purpose of Report

To seek Member approval in relation to grant application received.

2. Background and Financial Impact

Existing Policy Statement

- a) Each application will be considered on its merits.
- b) The Committee will only approve applications for financial assistance from voluntary or charitable organisations which are manifestly committed to voluntary endeavours of a local nature. This will not preclude the consideration of applications where the disposal of funds is outside the area but still provides significant benefits for the people from the Neath Port Talbot area.
- c) No applications will be considered from religious bodies except relating to church halls and other premises where there is significant community use of the property for non-religious activities.
- d) No applications will be considered from other public funded bodies such as community councils, hospital trusts, etc. or where the benefit may be in lieu of their contributions such as appeals for hospital equipment.
- e) Applications from individuals may be considered where both the person and the community derive a benefit.
- f) No grants will be made to any individual or organisation whose prime purpose is to distribute their funds to other charitable bodies.

4. Miscellaneous Grant funding available

Members have approved a budget of £3,650 for miscellaneous grants for 2018/19

5. Consultation

There is no requirement under the Constitution to consult on these items.

6. Recommendation

It is recommended that Members determine the application set out in Appendix 1 of this report.

7. Reason for Proposed Decision

To decide on providing financial support in respect of the grant application received.

8. Implementation of Decision

The decision is proposed for implementation after the three day call in period.

9. List of Background Papers

Grant Application

10. Appendices

Appendix 1 – Miscellaneous Grant Application

11. Officer Contact

Mr Hywel Jenkins – Director of Finance and Corporate Services
Tel. No: 01639 763251
email: h.jenkins@npt.gov.uk

Miscellaneous Grant Application

Applicant	Purpose	Amount Request/Cost of "Project"	Previous Support	Comments
South Wales Miners' Museum	Grant assistance towards annual rent of £550 p.a. for Lease of land and buildings comprising South Wales Miners' Museum.	Grant towards rent of £550	Grant assistance of £500	Continue to provide grant of £500 which will result in the applicant paying £50 towards rent of £550 from 26.11.18 in line with rent reviews.
Vernon Place Community Hub Briton Ferry	Grant towards annual rent of £7,922 per annum for the former Llansawel Primary School. New trustee group established within the community.	Grant towards rent of £7,922.	Nil	Grant of £7,522 pa being 95% of cost with trustees paying £400 pa to be reviewed in line with rent reviews.
Bibles for Children	To provide free bibles to school children	No amount specified	£100 15.12.16	It is recommended that no grant assistance is provided on this occasion.

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